



DATE/TIME

Wednesday, September 11, 2024, via Teams

The meeting was called to order at 7:03pm

ATTENDANCE: 6 parents/caregivers and two administrators present.

1. Call to order and welcome to parents and staff – Jennie Middleton  
Introductions – PAC Executive

- PAC Chair – Jennie Middleton
- Treasurer – Joanne Liu
- Secretary – Karen Lin

2. Adoption of the agenda - All

Moved by: Erin

Seconded by: Lisa

All in favour. Carried.

3. Approval of the minutes from the last meeting - All

Moved by: Erin

Seconded by: Lisa

All in favour. Carried.

4. Chair's Report - Jennie Middleton

Welcome to everyone!

We will have our PAC/Budget Meeting on October 9, 2024.

5. Principal/Vice Principal Report – Lesa Schultz

1. Great start to the year.
2. We are still working on filling some positions at our school.
3. Our School Story focus this year will be related to math and we will be working with Janice Novakowski, a District Teacher Consultant.
4. New digital device policy. If students bring a phone to school they will need to put it away during school hours.

5. Terry Fox Run – September 23<sup>rd</sup> in the afternoon
6. National Day for Truth and Reconciliation – September 30<sup>th</sup>
7. Early Dismissal – Wednesday, October 17<sup>th</sup> and Thursday, October 18<sup>th</sup>.
8. Our Mud Kitchen – will be arriving soon.
9. The “high tower” on the playground was painted and looks great.

6. Treasurer’s Report – Joanne Liu (regrets)

Jennie Middleton presented Joanne’s report.

See the Treasurer’s Reports attached below for both the Gaming Account and the General Operating Account. The financial statements are for August 31, 2024 which is the end of the fiscal school year. Next month’s report will be for the new school year.

We will be applying for the annual Gaming Grant for our 365 students.

We have some carry-over from last year thanks to our great fundraising – Hot Lunch, Pizza Days, Recycling, Photo Night, etc.

Questions/Comments:

Next month during our Budget Meeting we will vote on how much of our budget to move over to our Playground Account.

Adoption of the Treasurer’s Report

Moved by: Lisa

Seconded by: Dan

All in favour. Carried

7. Committee Updates:

Communications

Website – we are going to try to update the website.

Fruits and Veggies - Vacant

- We have two parents who may be interested in helping to receive and distribute the fruits/veggies.
- We receive a shipment once a month.

Playground Committee – Erin K./Beth

- Our first meeting will be on September 25<sup>th</sup> at 7pm via Teams – a link will be sent out from the school.

Parent Education – Vacant

RDPA Updates – Judith

- Nothing to report at this time.

Social Events

Possible Movie Night dates – Friday, November 22<sup>nd</sup> and Friday, February 7<sup>th</sup>

Dance Performance Night – Friday, December 6<sup>th</sup>

Possible Skate Night date – Tuesday, December 17<sup>th</sup>

Hot Lunch Days – Kristin

Munch-a-lunch will be going home for ordering as soon as the vendors are secured.

Pizza Toonie Wednesday – Shelby

Pizza Factory has offered to supply our pizzas. The cost would go up slightly to approximately \$6. They would be able to deliver the pizzas organized by division. A poll was put out on the Byng Facebook Page. Pizza Factory had more votes so we will give them a try.

Fundraising – Vacant

Nothing to report at this time.

Volunteer Coordinator – Lara

Nothing to report at this time.

Grants – Natasha

Natasha has offered to be our grant researcher.

We look forward to seeing everyone at our PAC/Budget Meeting on  
Wednesday, October 9<sup>th</sup>, 2024 at 7pm via Teams.

Adjournment at 7:43pm

Moved by: Lisa

Seconded by: Dan

All in favour. Carried.

**LORD BYNG PARENT ADVISORY COUNCIL**  
**Treasurer's Report Gaming Account - Restricted**  
**August 31, 2024**

**Summary of Gaming Account Balance**

Carryforward Balance from 2022/23	\$ 9,370
Gaming Grant Received 2023/2024	\$ 7,220

Halloween Party:

Raffle	\$ 325
50/50	\$ 160

**Expenditures from Gaming Account**

Field Trip Funds \$10 per Student	\$ (7,073)
Bank Charges - Cheque Order	\$ -
Bollywood - December	\$ (3,927)
Family Skate Night - December	\$ (711)
Playground equipment	\$ (392)

**Gaming Bank Balance** **\$ 4,972**

<b>RESTRICTED GRANT BUDGET 2023/2024 ** (subject to budget approval)</b>	
<i>Field Trip Funds \$20 per Student (365 students as of Oct 11 2023)</i>	\$ 7,300
<i>School wide event: Bollywood workshop-December</i>	\$ 4,000
<i>School wide event: Family Skate Night-December</i>	\$ 700
<i>Playground (Sandpit toys and equipment)</i>	\$ 500
<b>Total Budget Gaming Account</b>	<b>\$ 12,500</b>

**LORD BYNG PARENT ADVISORY COUNCIL**  
**Treasurer's Report Operating Account**  
**August 31, 2024**

Bank Balance	}	Playground Improvement Fund	\$ 15,500
		(\$5000 allocated for years 2016/17/19 and \$500 Grant 2023)	
		2023/2024 Remaining Budget to be Spent	\$ 1,526
<b>\$51,629</b>		PAC Surplus Funds	\$ 34,603
		(Refer to Summary of Fundraising YTD)	

**Summary of Fundraising YTD**

Program fundraisers:	
Pizza Hot Lunch	\$ 7,857
Hot Lunch Program	\$ 3,706
Movie Night Concessions	\$ 175
Byng Pub Night	\$ 801
Babysitting Course	\$ 87
	<b>\$ 12,627</b>
Byng Playground Improvement Fund	
Halloween Party Concession/Loonie Toss	\$ 1,421
Halloween Party Silent Auction	\$ 520
Donation (Halloween Party)	\$ 1,890
E Transfer Donations	\$ 7,985
Bottle Drive	\$ 296
Spring Family Portrait	\$ 775
	<b>\$ 12,886</b>
Interest Earned on Bank Account	\$ 271
<b>Total Fundraising YTD</b>	<b>\$ 25,784</b>
Carryforward Surplus from 2022/2023	\$ 8,819
<b>PAC Surplus Funds</b>	<b>\$ 34,603</b>

**LORD BYNG PARENT ADVISORY COUNCIL (PAC)  
APPROVED BUDGET 2023/2024  
GENERAL OPERATING ACCOUNT**

**BUDGET AND SPENDING REPORT**

**Core PAC Programs**

Classroom Consumables  
Outdoor Ed (Camps in 2023/2024)  
Grade 7 Farewell

	APPROVED Budget	Actual Spend Year-To-date	Remaining Budget
	4,500	3,801	699
	1,000	1,000	-
	400	-	400
<b>Subtotal</b>	<b>\$5,900</b>	<b>\$4,801</b>	<b>\$1,099</b>

**Notes**  
\$200/division,\$100 band,\$50/EA  
\$500 per year (Sep 2023 & 2024 expenses)

**PAC Programs Administration:**

Munchalunch Annual Fee  
Parent Education  
Fruits & Veggies

	336	336	-
	-	-	-
	200	-	200
<b>Subtotal</b>	<b>\$536</b>	<b>\$336</b>	<b>\$200</b>

**PAC Social Events:**

Halloween Party  
Welcome Back Tea Social Event  
Movie license  
Miscellaneous Social

	500	779	(279)
	200	126	74
	400	425	(25)
	200	-	200
<b>Subtotal</b>	<b>\$1,300</b>	<b>\$1,330</b>	<b>-\$30</b>

movie license 2023/2024  
Thank you "year end" social breakfast

**PAC Executive Costs:**

Teachers Retirement/Year End Gifts  
Miscellaneous PAC Expenses

	300	267	33
	400	239	161
<b>Subtotal</b>	<b>\$700</b>	<b>\$505</b>	<b>\$195</b>

(POSTAGE,OFFICE EXPENSE)

**Total Core PAC Programs** **\$8,436**      **\$6,972**      **\$1,464**

**Motions**

McMath Scholarship  
Saleema Noon  
Popcorn machine (partially funded from Pub Night)

	500	500	-
	1,650	1,654	(4)
	850	784	66
<b>Motions Subtotal</b>	<b>\$3,000</b>	<b>\$2,938</b>	<b>\$62</b>
<b>TOTAL BUDGET</b>	<b>\$11,436</b>	<b>\$9,910</b>	<b>\$1,526</b>

\$450 partially funded from pub night last year)

Remaining Budget to Spend

**TOTAL BUDGET CASH OUTFLOWS** **\$9,910**

**1) Budget and Spending**

- This report shows the budgeted amounts for the year and how much we've actually spent to date for each item for the month and for the year to-date.