



DATE/TIME

Wednesday, May 10, 2023 via Zoom

The meeting was called to order at 6:38pm

ATTENDANCE: Six parents and one administrator present.

1. Call to order and welcome to parents and staff – Jennie Middleton

2. Adoption of the agenda - All

Moved by: Maureen G

Seconded by: Nicole C

All in favour. Carried.

3. Approval of the minutes from the last meeting - All

Moved by: Erin K.

Seconded by: Nicole C.

All in favour. Carried.

AGM:

Move the meetings to 7pm next year

Secretary – Karen Lin – unanimous

Treasurer – Joanne Liu – unanimous

Vice Chair – Kerry Chan – unanimous

Chair – Jennie Middleton - unanimous

4. Chair's Report - Jennie Middleton

See committee reports below.

5. Principal/Vice Principal Report – Lesa Schultz/Eleanor Lee

a. Learning Survey

b. Earth Day

c. Panorama

- d. Track Meet
- e. Welcome to K
- f. Band Concert
- g. Recognition Assembly
- h. Gr. 7 Farewell
- i. Letters to administration to advocate for students learning environment next year - communication coming in May

6. Treasurer's Report – Maureen Gardner

April 2023 Treasurers Report

Gaming Account

The current gaming account bank balance is \$10,859

\$50 field trip expenditure from the gaming account

I have applied for the gaming grant for next school year

General Account

Our bank balance is \$40,194 with the following notes to make...

- Restricted Funds include \$15K for playground
- Fundraising YTD is \$7,066.60 (hot lunch, pizza days, bank interest)
- Presales of hot lunch and pizza April to June \$5,897.78 (this amount is not included in fundraising YTD because the related expenditure is still to be recorded)
- PAC surplus funds is \$20,217
- Budget still to spend \$4,976

Expenditures from the general account for April include

- Hot lunch \$1,197
- Pizza \$3,241
- Classroom Consumables \$1,894

Adoption of the Treasurer's Report from September 2022

Moved by: Nicole C.

Seconded by: Erin K.

All in favour. Carried

7. Committee Updates:

Fundraising – Vacant

Nothing to report.

Steveston Merchandise – Lara

Nothing to report.

Grants - Vacant  
Nothing to report.

Communication - Jennie  
Nothing to report.

Fruits and Veggies - Nicole C.  
We had cherry tomatoes a week and a half ago. It didn't seem like they sent us enough, but it turns out there was plenty. Next week we have apples. Our students love apples. The cheese strings were a hit!

Green Team – Vacant  
Nothing to report.

Parent Education - Vacant  
May 31<sup>st</sup> is the Parent Ed in the evening – Deb MacNamara: Making Sense of Anxiety. A zoom link will be sent out closer to the date. Thank you to McKinney PAC for organizing.

Pizza Toonie WEDNESDAYS – Shelby N.  
Munch-a-lunch is now open for Pizza Wednesdays for June. There is also a link to order for Sports Day.

Hot Lunch Days - Brenda U.  
Munch-a-lunch is open for pizzas in June.  
We have Dairy Queen for Sports Day.  
We are looking for a new Hot Lunch Coordinator. Thank you to Brenda for her many years of service!

RDPA Updates – Vacant  
Kerry went to the last meeting to represent Byng as there was a vote. She is not here to report on the meeting.

Social Events – Vacant  
Friday, June 1<sup>st</sup> - Pub Night - \$25 – Tickets are being sold on Munch-a-Lunch.  
Friday, June 9<sup>th</sup> – Movie Night at the school. Any suggestions of movies? We'll try to get Puss 'n Boots.  
We're going to borrow Diefenbaker's popcorn machine for Sports Day and Movie Night to see if we would like to purchase our own next year.

Final Questions/Discussion Items:

We're planning to have our Welcome Coffee during the first day of school.

Our next meeting date will be announced in our new school year – September or October.

Adjournment at 7:23 pm

Moved by: Erin K.

Seconded by: Maureen

All in favour. Carried.

Thank you to all in attendance and to everyone for a great year!

**LORD BYNG PARENT ADVISORY COUNCIL (PAC) GENERAL BUDGET**  
**April 30, 2023**

**BUDGET AND SPENDING REPORT**

	<b>Approved Budget</b>	<b>Actual Spend Year-To-date</b>	<b>Remaining Budget</b>	<b>Notes</b>
<b>Core PAC Programs</b>				
Classroom Consumables	4,250	2,526	1,724	\$200/division,\$100 band,\$50/EA
Outdoor Ed (Camp in 2022/23)	1,000	-	1,000	\$500 per year
Grade 7 Farewell	400	-	400	
<b>Subtotal</b>	<b>\$5,650</b>	<b>\$2,526</b>	<b>\$3,124</b>	
<b>PAC Programs Administration:</b>				
Munchalunch Annual Fee	336	336	-	
		-	-	
Fruits & Veggies	200	22	178	
<b>Subtotal</b>	<b>\$536</b>	<b>\$358</b>	<b>\$178</b>	
<b>PAC Social Events:</b>				
Movie License - Full Year	420	-	420	Voted and Approved April Meeting
Miscellaneous Social	150	31	119	Welcome Back Tea
<b>Subtotal</b>	<b>\$570</b>	<b>\$31</b>	<b>\$539</b>	
<b>PAC Executive Costs:</b>				
Child Minding		-	-	
Teachers Retirement/Year End Gifts	300	-	300	
Miscellaneous PAC Expenses	400	65	335	Hot Lunch Bin/Library book
<b>Subtotal</b>	<b>\$700</b>	<b>\$65</b>	<b>\$635</b>	
<b>Total Core PAC Programs</b>	<b>\$7,456</b>	<b>\$2,980</b>	<b>\$4,476</b>	
<b>Motions</b>				
McMath Scholarship	500	-	500	
		-	-	
<b>Motions Subtotal</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>	
<b>TOTAL BUDGET</b>	<b>\$7,956</b>	<b>\$2,980</b>	<b>\$4,976</b>	Remaining Budget to Spend
<b>TOTAL BUDGET CASH OUTFLOWS</b>		<b>\$2,980</b>		

**1) Budget and Spending**

- This report shows the budgeted amounts for the year and how much we've actually spent to date for each item for the month and for the year to-date.

**LORD BYNG PARENT ADVISORY COUNCIL**  
**Treasurer's Report Gaming Account - Restricted**  
**April 30, 2023**

**Summary of Gaming Account Balance**

Carryforward Balance from 2021/22	\$ 10,048
Gaming Grant Received 2022/23	\$ 6,680

**Expenditures from Gaming Account**

Field Trip Funds \$10 per Student	\$ 1,400
Kbam Drumming Workshop	\$ 3,675
Bank Charges - Cheque Order	\$ 103
Family Skate Night - December	\$ 691

<b>Gaming Bank Balance</b>	<b><u>\$ 10,859</u></b>
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**GRANT BUDGET 2022/23**

<i>Garden Boxes (North Side)</i>	\$ 1,000
<i>Japanese Garden Refurbishment</i>	\$ 1,000
<i>Field Trip Funds \$10 per Student</i>	\$ 3,600
<i>School wide drum workshop Kbam</i>	\$ 3,675
<b><i>Total Budget Gaming Account</i></b>	<b><i>\$ 9,275</i></b>

**LORD BYNG PARENT ADVISORY COUNCIL**  
**Treasurer's Report Operating Account**  
**April 30, 2023**

Bank Balance \$40,194	}	Playground Improvement Fund	\$ 15,000
		<small>(\$5000 allocated for years 2016/17/19)</small>	
		2022/23 Budget Unspent	\$ 4,976
		<small>(Refer to Budget &amp; Actual spent YTD)</small>	
		PAC Surplus Funds	\$ 20,217
		<small>(Refer to Summary of Fundraising YTD)</small>	

**Summary of Fundraising YTD**

Presale Pizza & Hot Lunch	\$5,897.78
Pizza Hot Lunch	\$ 5,357.48
Hot Lunch Program	\$ 1,548.91
Interest Earned on Bank Account	\$ 160.21

Total Fundraising YTD	<u>\$ 12,964.38</u>
Carryforward Surplus from 2021/22	<u>\$ 7,253.00</u>

<b>PAC Surplus Funds</b>	<b><u>\$ 20,217.38</u></b>
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