



DATE/TIME

Wednesday, October 12<sup>th</sup>, 2022 via Zoom

The meeting was called to order at 6:30pm

ATTENDANCE: Eight parents and two administrators present.

1. Call to order and welcome to parents and staff – Jennie Middleton

2. Adoption of the agenda - All

Moved by: Maureen

Seconded by: Joanne

All in favour. Carried.

3. Approval of the minutes from the last meeting - All

Moved by: Jennie

Seconded by: Erin

All in favour. Carried.

4. Chair's Report - Jennie Middleton

See committee reports below.

5. Principal/Vice Principal Report – Lesa Schultz/Eleanor Lee

1. Drumming Workshop – request for PAC support – we're hoping each class will have two sessions of drumming.
2. The Grade 6 and 7 students went to camp for the day and had a great time – wonderful weather!
3. Mural – the artist could come back in the spring to complete a mural on the other side - \$3800 + GST
4. Volleyball has started up on Tuesdays and Thursdays.
5. We're almost fully staffed. We are still looking for a teacher to job share with Mrs. Jones.

6. Treasurer's Report – Maureen Gardner

\$6,680 Gaming Funds – we have three years to spend that. Our balance in the gaming account is \$16,728.

<b>GRANT DRAFT BUDGET 2022/23</b>		
<i>Garden Boxes (North Side)</i>	\$	1,000
<i>Japanese Garden Refurbishment</i>	\$	1,000
<i>Field Trip Funds \$10 per Student</i>	\$	3,600
<i>School wide drum workshop Kbam</i>	\$	3,675
<b><i>Total Budget Gaming Account</i></b>	<b>\$</b>	<b>9,275</b>

Bank Balance \$30,224	}	Playground Improvement Fund	\$	15,000	
		<small>(\$5000 allocated for years 2016/17/19)</small>			
		2022/23 Budget Unspent	\$	7,721	
		<small>(Refer to Budget &amp; Actual spent YTD)</small>			
		PAC Surplus Funds	\$	7,503	
		<small>(Refer to Summary of Fundraising YTD)</small>			

Discussion: Equitable allocation of funds for all staff (consumables) while keeping in mind the necessity to trim back based on less available funds.

OCTOBER 2022 Treasurers Report

Gaming Account

- The current gaming account bank balance is \$16,728
- We received a gaming grant for the current school year in the amount of \$6680
- Looking at budget for upcoming year, we have one year remaining to spend \$3228 and two years remaining to spend \$6820 and three years to spend \$6680
- Carryforward budget items from last school year include \$1000 Garden Boxes and \$1000 Japanese Garden refurbishment. We will leave this on the budget for one more year.

General Account

- Our bank balance is \$30,224 with the following notes to make...
  - Restricted Funds include \$15K for playground
  - Fundraising YTD is \$14 which is the interest earned in the bank account
  - PAC surplus funds is \$7,688
- Proposed draft budget is \$7536

Budget Items Voted For:

Classroom Consumables \$4250 – Approved  
Outdoor Education \$1000 – Approved last school year  
Grade 7 Farewell \$400 – Approved  
Munch-a-lunch annual fee \$336 – Approved  
Fruits & Veggies \$200 – Approved  
Miscellaneous Social \$150 – Approved  
Teachers Retirement/YE gifts \$300 – Approved  
Miscellaneous PAC Expenses \$400 – Approved  
McMath Scholarship \$500 – Approved

Total General budget Approved \$7536

Gaming Grant Budget Discussion

Garden Boxes (North Side) \$1000 – Approved last school year  
Japanese Garden Refurbishment \$1000 - Approved last school year  
School wide drum KBam Workshop \$3675 – Approved  
Field Trip Funds \$10 per student - \$3600 – Approved  
Family Skate Night December \$685 – Approved

Total Gaming budget Approved \$9960

Adoption of Gaming Budget for 2022/23 School year:

Moved by: Kerry  
Seconded by: Joanne  
All in favour. Carried.

Adoption of Operating Budget for 2022/23 School year:

Moved by: Kerry  
Seconded by: Joanne  
All in favour. Carried.

Adoption of the Treasurer's Report from September 2022

Moved by: Kerry  
Seconded by: Joanne  
All in favour. Carried

7. Committee Updates:

Fundraising – Vacant

Family Taco night for the month of November with Enrique from TA7Os where a portion of the proceeds will go to the PAC.

Steveston Merchandise – Lara

Almost sold out of all stock. We will promote the remaining totes through the month of December for holiday presents.

Grants - Vacant

Jennie applied for a playground grant through a community association and should hear back in December.

We can look into further grants for another mural on the other side of the doors.

Communication - Jennie

Lisa O'Hara is taking over the PAC website to post meeting minutes, agendas, events, PAC zoom link, etc.

Fruits and Veggies - Nicole C.

We had prune plums and milk last week. Eleanor will use the leftovers with pizza Wednesdays to avoid excess waste.

Green Team - Vacant

Teacher led, this will no longer be on the PAC agenda

Parent Education - Vacant

Nothing to report

Pizza Toonie WEDNESDAYS – Vacant

Shelby has secured Pizza Hut for Wednesdays. Brenda will support with Munch a Lunch. There will be 4 or 5 choices for individual pizzas. You MUST pre-order; there will be no same day sales. Each pizza will cost \$5 to the students and \$3.50 to the PAC. With the Munchalunch fees, we will be making at least \$1 per pizza. If families order more than one week at a time we will save the transaction fee. The first pizza lunch will be next Wednesday.

Hot Lunch Days - Brenda U.

This will begin in January to accompany pizza days. Munch a Lunch takes \$0.30 per credit card transaction so ordering all orders at once is helpful for the PAC. This is Brenda's last year at Byng so if you would like to shadow and work with her this year, please reach out to Brenda directly or to Jennie.

RDPA Updates – Vacant

We are still searching for an interested parent to attend these virtual meetings.

Social Events – Vacant

Tanya to talk to Steveston Built re possible Social evening in late fall.

We will reassess movie nights in January. RDPA no longer facilitates purchasing the movie license.

Final Questions/Discussion Items:

Playground Update: Jennie spoke with Dionne who is on a committee that is assessing the needs of all district playgrounds. We are still determining the timeline of the wood removal.

Next meeting date discussion: January 11, 2023

Adjournment at 7:38 pm

Moved by: Maureen

Seconded by: Joanne

All in favour. Carried.

Thank you to all in attendance.

Our next PAC Meeting will be on Wednesday, January 11, 2023

**LORD BYNG PARENT ADVISORY COUNCIL**  
**Treasurer's Report Gaming Account - Restricted**  
**September 30, 2022**

**Summary of Gaming Account Balance**

Carryforward Balance from 2021/22	\$ 10,048
Gaming Grant Received 2022/23	\$ 6,680
	\$ 16,728

**GRANT DRAFT BUDGET 2022/23**

<i>Garden Boxes (North Side)</i>	\$ 1,000
<i>Japanese Garden Refurbishment</i>	\$ 1,000
<i>Field Trip Funds \$10 per Student</i>	\$ 3,600
<i>School wide drum workshop Kbam</i>	\$ 3,675
<b><i>Total Budget Gaming Account</i></b>	<b>\$ 9,275</b>

**LORD BYNG PARENT ADVISORY COUNCIL**  
**Treasurer's Report Operating Account**  
**September 30, 2022**

Bank Balance \$30,224	}	Playground Improvement Fund	\$ 15,000
		(\$5000 allocated for years 2016/17/19)	
		2022/23 Budget Unspent	\$ 7,721
		(Refer to Budget & Actual spent YTD)	
		PAC Surplus Funds	\$ 7,503
		(Refer to Summary of Fundraising YTD)	

**Summary of Fundraising YTD**

Interest Earned on Bank Account	\$ 14.53
Total Fundraising YTD	\$ 14.53
Carryforward Surplus from 2021/22	\$ 7,487.97
<b>PAC Surplus Funds</b>	<b>\$ 7,502.50</b>

**LORD BYNG PARENT ADVISORY COUNCIL (PAC) GENERAL DRAFT BUDGET**  
**September 2022 - August 2023 Year**

**BUDGET AND SPENDING REPORT**

<b>Core PAC Programs</b>	<b>Approved Budget</b>	<b>Actual Spend Year-To-date</b>	<b>Remaining Budget</b>	<b>Notes</b>
Classroom Consumables	3,750	-	3,750	\$200/division,\$100 band,\$50/EA
Outdoor Ed (Camp in 2022/23)	1,000	-	1,000	\$500 per year
Grade 7 Farewell	400	-	400	
<b>Subtotal</b>	<b>\$5,150</b>	<b>\$0</b>	<b>\$5,150</b>	

***PAC Programs Administration:***

Munchalunch Annual Fee	336	-	336
Fruits & Veggies	200	-	200
<b>Subtotal</b>	<b>\$536</b>	<b>\$0</b>	<b>\$536</b>

***PAC Social Events:***

Family Skate Night - December	685	-	685
Miscellaneous Social	150	-	150
<b>Subtotal</b>	<b>\$835</b>	<b>\$0</b>	<b>\$835</b>

***PAC Executive Costs:***

Teachers Retirement/Year End Gifts	300	-	300
Miscellaneous PAC Expenses	400	-	400
<b>Subtotal</b>	<b>\$700</b>	<b>\$0</b>	<b>\$700</b>

<b>Total Core PAC Programs</b>	<b>\$7,221</b>	<b>\$0</b>	<b>\$7,221</b>
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***Motions***

McMath Scholarship	500	-	500	
Library Commons		-	-	TBD
Resource Classroom		-	-	TBD
		-	-	
<b>Motions Subtotal</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>	

<b>TOTAL BUDGET</b>	<b>\$7,721</b>	<b>\$0</b>	<b>\$7,721</b>	Remaining Budget to Spend
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<b>TOTAL BUDGET CASH OUTFLOWS</b>	<b>\$0</b>
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