



DATE/TIME

Wednesday, April 13th, 2022 via Zoom

The meeting was called to order at 6:35pm

LOCATION

Zoom online

Attendance: Five parent members present and two administrators.

1. Call to order and welcome to parents and staff – Jennie Middleton

2. Adoption of the agenda - All

Moved by: Joanne

Seconded by: Brenda

All in favour. Carried.

3. Approval of the minutes from the last meeting - All

Moved by: Joanne

Seconded by: Brenda

All in favour. Carried.

4. Chair's Report - Jennie Middleton

We will have our PAC AGM on Wednesday, May 11th. We will send out an agenda and let families know that we will be voting in our PAC Executive for next year at this time. The current members are willing to continue in their positions. Other parents may also put their names forward for election.

The Byng 100 Year Anniversary Celebration plans are well underway – Jennie has spoken to Helen Sipsas about a few ideas for this special event that will coincide with Sports Day on June 3 – cookies, etc. Helen was hoping for parents help with making “100” cookies. We need to know budget etc.

5. Principal/Vice Principal Report – Lesa Schultz/Eleanor Lee

1. Grade 7 Year End Event – Brenda O. has offered to help out with the grade 7 slideshow. An email will go out soon to ask for baby photos to be sent in via email. We will also see if there are any parents who are able to come in to the school to take current photos of the grade 7 students. The PAC has a budget of \$400 to put towards the grade 7 celebration. Brenda will be working with Eleanor and a committee to organize this event within budget.
2. The mural planning is underway. Kelvin Higo will be meeting with the artist and the students. All students will have some input. The students in Grades 6 and 7 will have the opportunity to work directly with the artist. Then the artist takes all of these ideas and incorporates them into the design. The mural will go up the second week of June.
3. We are participating in a district Track and Field Meet this year. We haven't had the date confirmed but are hoping for May 19th. This will be for students in grades 3-7.
4. Our school's panorama photo is on April 26th. We are going to try to take the photo in the shape of 100.
5. On Sports Day we will have a 100-year anniversary slideshow playing on a loop in the gym along with memorabilia that we have collected.
6. Wednesday, May 25th is our Welcome to Kindergarten event. We currently have 32 students registered to start at Byng in September. This will take place outside in the afternoon. It would be great if there was a PAC member able to attend.

6. Treasurer's Report – Maureen Gardner

Gaming Account

- There is nothing new to report since the last meeting
- The current gaming account bank balance is \$10,279
- Gaming budget still to spend is \$2,200
- I have applied for next year's gaming grant

General Account

- Our bank balance is \$36,239 with the following notes to make...
 - Restricted Funds include \$15K for playground
 - Budget still to spend for the year is \$10,274
 - PAC surplus funds is \$10,967
 - Fundraising YTD is \$4,361 (please note this amount includes future hot lunch sales, expenses to follow)
- Recent expenditures have included classroom consumables, field trip funds, and skate night rink rental

Adoption of the Treasurer's Report from February 2022

Moved by: Joanne

Seconded by: Karen

All in favour. Carried.

7. Committee Updates:

Fundraising – Vacant
Nothing to report.

Steveston Merchandise – Lara
We could set up a table on Sports Day to try to sell off the remaining merchandise.

Grants - Vacant
Nothing to report at this time.

Communication - Jennie
Nothing to report at this time.

Fruits and Veggies - Nicole C.
Fruit and Veggies are Apples will be delivered during the last week of April along with milk.

Green Team - Brenda O.
Nothing to report at this time.

Parent Education - Vacant
Nothing to report at this time.

Pizza Toonie Tuesdays – Shelby N.
On hold right now.

Hot Lunch Days - Brenda U.
We are back up and running and we have lots of great vendors. A reminder to families to be sure to press the final button to pay on Munch-a-Lunch to ensure that your order has been received and paid for. Also make sure that the email you have in Munchalunch is one that you check regularly. For any families that have forgotten to pay for their order, Brenda always sends an email to remind them before the deadline.

RDPA Updates – Vacant
We have no RDPA Byng Rep at the moment but Jennie receives the minutes so she passes any important information on.

Social Events – Vacant
Looking forward to planning some events for next year.

Adjournment at 7:18pm

Moved by: Joanne

Seconded by: Maureen

All in favour. Carried.

Thank you to all in attendance.

Save the date for our next PAC Meeting, which will be our AGM Meeting
Wednesday, May 11th at 6:30pm

**LORD BYNG PARENT ADVISORY COUNCIL
Treasurer's Report Gaming Account - Restricted
March 31, 2022**

Summary of Gaming Account Balance

Carryforward Balance from 2020/21	\$ 5,816
Gaming Grant Received 2021/22	\$ 6,820

Expenditures from Gaming Account

Saleema Noon Body Science Workshop	\$ (1,575)
Classroom First Aid Bags	\$ (782)
	<u>\$ 10,279</u>

GRANT DRAFT BUDGET 2021/22

Saleema Noon Body Science Workshop	\$ 1,575
<i>Emergency Classroom Bags</i>	\$ 800
<i>Garden Boxes (North Side)</i>	\$ 1,000
<i>Japanese Garden Refurbishment</i>	\$ 1,000
<i>School Celebration to mark 100 years</i>	\$ 200
Total Budget Gaming Account	\$ 4,575

**LORD BYNG PARENT ADVISORY COUNCIL
Treasurer's Report Operating Account
March 31, 2022**

Bank Balance \$36,239	}	Playground Improvement Fund	\$ 15,000
		<small>(\$5000 allocated for years 2016/17/19)</small>	
		2021/22 Budget Unspent	\$ 10,274
		<small>(Refer to Budget & Actual spent YTD)</small>	
		PAC Surplus Funds	\$ 10,967
		<small>(Refer to Summary of Fundraising YTD)</small>	

Summary of Fundraising YTD

Hot Lunch Program	\$ 2,607.42
First Aid Hero Babysitting Course	\$ 90.00
Steveston T-Shirt & Tote Sales	\$ 965.00
Byng Family Fun Night	\$ 687.50
Interest Earned on Bank Account	\$ 11.05

Total Fundraising YTD	\$ 4,360.97
Carryforward Surplus from 2020/21	\$ 6,605.89

PAC Surplus Funds \$ 10,966.86

LORD BYNG PARENT ADVISORY COUNCIL (PAC) GENERAL DRAFT BUDGET
September 2021 - August 2022 Year
March 31, 2022

BUDGET AND SPENDING REPORT

Core PAC Programs

	Approved Budget	Actual Spend Year-To-date	Remaining Budget
Classroom Consumables (\$200/teacher, \$50/EA)	4,550	673	3,877
Outdoor Ed (Camp in 2021)	1,000	-	1,000
Grade 7 Farewell	400	-	400
Subtotal	\$5,950	\$673	\$5,277

Notes

Camp 2021/22

PAC Programs Administration:

Munchalunch Annual Fee	336	336	-
Parent Education	400	-	400
Fruits & Veggies	200	5	195
Subtotal	\$936	\$341	\$595

PAC Social Events:

Family Skate Night - December	685	689	(4)
Subtotal	\$685	\$689	-\$4

PAC Executive Costs:

Teachers Retirement/Year End Gifts	300	-	300
Miscellaneous PAC Expenses	400	95	305
Subtotal	\$700	\$95	\$605

Hot Lunch Bins

Total Core PAC Programs	\$8,271	\$1,797	\$6,474
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Motions

McMath Scholarship	500	-	500
Field Trip Funds \$10 per Student	3,400	-	3,400
		-	-
		-	-
Motions Subtotal	\$3,900	\$100	\$3,800

TOTAL BUDGET	\$12,171	\$1,897	\$10,274
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Remaining Budget to Spend

TOTAL BUDGET CASH OUTFLOWS	\$1,897
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1) **Budget and Spending**

- This report shows the budgeted amounts for the year and how much we've actually spent to date for each item for the month and for the year to-date.

Budget Items Temporarily Removed for this year

Noon Hour Programs
 Child Minding
 PAC Social (parent tea, movie license, skate night, misc)